



Academic Audit:- Department: Music

Period of Audit: 2018-2019

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Music	E-mail id: musi.sangita@kamv.ac.in	Phone no:9475620642					
2	Name of the HOD, email & Mob. No.	Name: Sangita Sarkar Dey	E-mail: sarkarsangita961@gmail.com	Mobile No: 9475620642					
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik	E-mail: aloke.b05@rediffmail.com	Mobile No:7865880104					
4	Year of Establishment/ Year of Affiliation	2012							
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016							
6	UGC Recognition (2F & 12 B)	YES							
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m.-5.00 p.m. (Monday to Saturday)							
8	No. of Posts Sanctioned for the department: Teaching - Non-Teaching- Supportive Staff - Other if any - (Annexure I)	Approved Authority	Govt. Approved Sanctioned teaching post	Present Strength					
		Full time Teacher:							
		Govt. approved SACT							
		Invitee Lecturer:		01					
9	Course wise & Year wise <u>enrolled</u> Students- strength particulars (Attachment)	No. of Students [General/ Program me]	Year	1 st year		2 nd year		3 rd year	
			2018-19	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th and 6 th Sem	BA Gen B.U.
				09	06	01	01	00	04

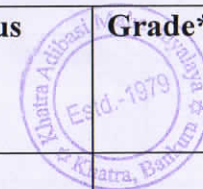
[KHATRA ADIBASI MAHAVIDYALAYA :: 5 YEAR ACADEMIC AUDIT REPORT :: FOR THE SESSION: 2018-19]



I-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
01	Departmental Annual Curricular Plans	2018-19	<p>The department follows the curriculum and syllabus as prescribed by the affiliating of The Bankura University (BKU). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). Departmental meeting regarding the distribution of the syllabus of the BKU of 1st, 3rd Semester was held on 18.07.2018. Departmental meeting regarding the distribution of the syllabus of the 2nd, 4th Semester was held on 18.07.2018. PO, CO & PSO were also formulated (Annexure 3).</p>		

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CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**	
02	Departmental Activities and Records of students' and Teachers' participation for the Academic Year.	2018-19	<p>Every activity is recorded in Departmental Files and college files of Cultural-sub-Committee, Photos of Programmes. Because Music Department is involved in all cultural programmes of the college.</p> <p>Internal Theory examination of 1st, 3rd Semester and Session 2018-19 held on 27.09.2018, (3rd) and 28.09.2018 (1st) at room no 5, 31, 16. 3rd semester for Practical examination held on 26.09.2018 .</p> <p>Internal Theory and Practical examination of 2nd, & 4th semester held on 27.03.2019-30.03.2019.</p>			





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I-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
3	Add-on/Certificate Courses completed during Academic Year	2018-19	NIL			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	2018-19	NIL			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
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5	Coverage of Syllabus (Average Percentage)	2018-19	Syllabus is covered for all courses of UG programme within the stipulated time period. Records. In each semester 100% syllabus is completed. In CBCS system students of the Bankura University of 1 st , 3 rd Semester classes began on 18.07.18. syllabus was completed on 24.11.2018. Classes were dissolved on 08.12.2018. 2 nd , 4 th semester classes began on 25.02.2019, syllabus was completed on 30.05 .2019 . Classes were dissolved on 04.06.2019. Classes were dissolved on 25.06.2019.			
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II-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
6 Maintenance of Student Attendance Registers	2018-19	Day to day attendance is recorded in the Student Attendance Registers.			

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I-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
7 Feedback forms on Curriculum from students	2018-19	NIL			

** Grade A (Good) / B (Satisfactory) / C (Poor)

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II - TEACHING, LEARNING & EVALUATION (with Attachments)	Year	Statement	Impression / Recommendation / Remark by Academic Advisors	Status	Grade**
1	2018-19	NIL			
2	2018-19	Music Department is involved in all cultural programmes of the college. Such as Students of the department also participated in Annual Cultural Programme held on 23.12.2018 and 24.12.2018. Students of the Department Participated on Independence Day, Teachers Day and Rabindra Jayanti Occasion.			
3	2018-19	UG programs are run by the department.			

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Conduct of Internal Examinations-continuous assessment & Mid-Term Test	2018-19	<p>Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. In CBCS system of The Bankura University, Internal Theory and Practical Examination of Semester I, III, held on 28.09.2018(1st), 27.09.2018(3rd), at room no 5, 31,16, hall no 2,3,4. III semester Practical Examination held on Of semester III 26.09.2018</p> <p>Internal Theory and Practical Examination of II and IV Semester held on 27.03.2019,30.03.2019.</p>			
5 Remedial Classes	2018-19	Taken as needed			
6 Record of Mentoring of students by teachers	2018-19	NIL			
7 Result Analysis for the years	2018-19	Yes (Annexure 4)		Annexure 3 in Programme of Action	

** Grade A (Good) / B (Satisfactory) / C (Poor)

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V - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement									Impression/Re commendation /Remark by Academic Advisors	Status		
1	No. of Research Guides in the Department	2018-19	Nil												
2	No. of Faculty registered for Ph. D		Nil												
3	Number of Major/Minor/Other Research Projects (Annexure 5)	Year	Major			Minor			Others						
		2018-19	Nil			Nil			Nil						
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	Year	International			National			State Level						
		2018-19	NA			NA			NA						
5	Number of Papers Presented in Academic year 2018-19 (International/National/State Level Conference) (attach details)	Year	International			National			State Level						
		2018-19	Nil			Nil			Nil						
6	Number of Books Published in Academic year 2018-19 (Single Author/Co Author) (attach details)***	Year	As a Single Author				As a Co-Author								
		2018-19	Nil				Nil								
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level]	Year	Seminars			Workshops			Training Program						
			2018-19	I	N	S	I	N	S	I	N			S	
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar			Workshop			Exhibition			Project			
		2018-19	Nil			Nil			Nil			Nil			
9	Record of Consultancy in Academic year (attach details)	2018-19	Nil												
10	Record of MOUs in Academic year (attach details)	2018-19	Nil												

** Grade A (Good) / B (Satisfactory) / C (Poor)

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V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade **
1	Record of Subject/Department Related Extension Activities (attach details)	2018-19	Music Department is involved in all cultural programmes of the college. Such as Students of the department also participated in Annual Cultural Programme held on 23.12.2018 and 24.12.2018. Students of the Department Participated on Independence Day, Teachers Day and Rabindra Jayanti Occasion. ***LALAN FAKIR JIBAN DARSHAN O SANGEET SADHANA (PROJECT)			
2	Field Visit (attach records)	2018-19	STAGE DEMONSTRATION OF SONGS			
3	Industry Visit (attach records)	2018-19	NIL			
4	Any Other Club (attach records)	2018-19	NIL			

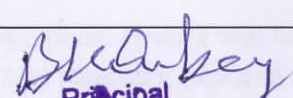
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Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	2018-19	NIL		
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** Grade A (Good) / B (Satisfactory) / C (Poor)

Recommendation/Suggestions by Academic Advisors

Suggestions for improvement /progress of the department	Sheet attached		
1		Signatures of Academic Advisor with designation	Seal
2	1	 Principal Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
	2		
3	3		
Sangita Sanhar (day) 14.08.2019 Signature of the HOD with date Head Department of Music Khatra Adibasi Mahavidyalaya			

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Signature of the Teacher-in-Charge with
date

 14.08.2019

Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura

 14.08.2019

Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura



Declaration by the Teacher-in-charge

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 14.08.2019



Signature of Teacher-in-Charge

Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura



Annexure 1: Staff Pattern of Department of Music

Education

Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph. D./ M. Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sangita Sarkar Dey	M.A. (Vocal Music)	Visiting Faculty (01.11.2017 to 31.12.2019.) SACT II(w.e.f. 1.1.2020.)	Kheyal	4Years +	Nil

Annexure 2: Syllabus Module Link: https://kamv.ac.in/dept_contents.php?did=11&item_id=2

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Session	Link
2018-19	https://kamv.ac.in/dept_contents.php?did=11&item_id=2



Annexure 3: CO, PO

Link for CO, PO is https://kamv.ac.in/course_outcome.php#

Annexure 4: Result Analysis of 2018-19 Session-

Name of the Course/programme	Total No. of Students Appeared	1st Class	2nd Class	P. Div.	SNC	No of Students Passed	Pass Percentage
U.G. PART III General	05	00	01	02	00	03	60%